

Rental Fee: \$100.00 (not refundable)
Deposit: \$ 50.00 (refundable)
Total Required: \$150.00

Events Building Rental Application

Date: _____
Name of Responsible Party: _____
Mailing Address: _____
Phone #: _____
Day, Date, and Time of your event: _____
For what purpose will the building be used: _____

- A non-refundable rental fee, a refundable deposit & complete application is required prior to a confirmed reservation. Deposit checks are cashed.
- Tobacco **IN ANY FORM IS STRICTLY PROHIBITED** inside the building.
- Personnel on duty (Belle Police Dept.) at an event shall have the right to close an event at any time if the rules and regulations are not being complied with. **You will NOT get a refund of any fees or rental paid if this should occur.**
- Entry into the building is only allowed for the day of the rental, prior entry will result of forfeit of deposit.

Compliance with Laws and Facility Rules

The guests shall at all times maintain proper conduct and decorum and shall comply with all laws, ordinances, rules and regulations of all government bodies having the authority over the park facilities.

Damage to the Facility and Property

The guest shall reimburse the park fund for all damage to the pavilion and property arising from the activity caused by the guests, employees, agents, or affiliated persons, ordinary wear and tear excepted. This could also affect future use approval.

Insurance

Under the discretion of the City of Belle, Belle Fair Board and the Belle Park Advisory Board, insurance may be required for some events in the park.

Cleaning

The building must be cleaned ie swept and mopped and all trash picked up and placed in the trash cans outside before the deposit will be refunded.

Keys to the building can be picked up at the Administration Building during business hours.

Signature

Date