

## **Guidelines for Renting/Reserving Park**

The City of Belle Park is open to the public at any time the park is open at no cost unless it is reserved.

In order to reserve the City of Belle Park or areas of the park the first thing to do is fill out a request form at the City of Belle Administration Building located at 200 E. Third Street.

**Complete Park: \$50.00 deposit**

Use of the complete park is contingent upon approval from the City of Belle and Belle Fair Board of facility request.

This is recommended to be done 30 days prior to date needed to insure that two or more parties are not trying to use the said area at the same time. First come first serve basis! If all of park property is left in good condition and park is not littered up deposits are returned in full. If all of park property is NOT in good condition or is littered up deposits will remain with the Belle Park Advisory Board to take care of these issues.

Any official of the City of Belle, Belle Fair Board, or Belle Park Advisory Board can make this determination.

**Pavilions or Baseball Fields:** There will be no charge or deposit to reserve the pavilions or ball fields but need to fill out request form prior to use. However, if they are left littered up or not in good condition your use of the facilities will not be approved in the future.

**5% of Gate Fees:** Any group or party that holds an event at the park and are charging for their event is subject to pay 5% of admission to the park fund plus electric costs.

This 5% will be used to make repairs in the park.

No auctions in the park other than in the cattle barn with the consent of the Belle Fair Board.